

STATE OF HAWAII
STATE PROCUREMENT OFFICE
HONOLULU, HAWAII

Legal Ad Date: April 13, 1998

INVITATION FOR BIDS

No. IFB-98-161-O

SEALED BIDS

FOR

FURNISHING AND DELIVERING

SCHOOL, OFFICE AND MISCELLANEOUS FURNITURE

FOR

WAIKELE ELEMENTARY SCHOOL
DAGS JOB NO. 12-16-2018

will be received up to and opened at 2:00 p.m. (HST)

on

April 24, 1998

in the State Procurement Office, Kalanimoku Building, 1151 Punchbowl
Street, Room 416, Honolulu, Hawaii 96813.

Questions relating to this bid solicitation may be directed to Ms.
Fran Villarmia, telephone (808)586-0563; facsimile (808)586-0570.

ROBERT J. GOVERNS, CPPB
Procurement Officer

06/03/96

CLASSROOM, LIBRARY AND COMPUTER FURNITURE
WAIKELE ELEMENTARY SCHOOL
DAGS JOB NO. 12-16-2018
IFB-98-161-O

Procurement Officer
State Procurement Office
State of Hawaii
Honolulu, Hawaii 96813

Dear Sir:

The undersigned has carefully read and understands the terms and conditions specified in the Specifications and Special Provisions attached hereto, and in the General Terms and Conditions dated September 1, 1995 by reference made a part hereof and available upon request; and hereby submits the following offer to perform the work specified herein, all in accordance with the true intent and meaning thereof.

The undersigned further understands and agrees that by submitting this offer, 1) he/she is declaring his/her offer is not in violation of Chapter 84, Hawaii Revised Statutes, concerning prohibited State contracts, and 2) he/she is certifying that the price(s) submitted was (were) independently arrived at without collusion.

Date: _____

Respectfully submitted,

Telephone No.: _____

Fax No.: _____

Exact Legal Name of Offeror

Payment address, if other than
street address at right:

Authorized Signature (Original)

Title

Hawaii General Excise Tax Lic.
I.D. No.: _____

Street Address

Social Sec. or Federal I.D. No.:

City, State, Zip Code

If offeror shown above is a "dba" or a "division" of a corporation, furnish the exact legal name of the corporation under which the contract, if awarded, will be executed:

Offeror is: ___ Individual ___ Partnership ___ Corporation ___ Joint Venture

State of incorporation: Hawaii _____ *Other _____

*If "other", is corporate seal available in Hawaii? ___ Yes ___ No

The following bid is hereby submitted:

Item No.	Description	Manufacturer's Brand Name & No.	Est. Qty	Unit Price	Total Price
<u>GROUP I - CLASSROOM FURNITURE - MATCHING</u>					
1.	Table, multi-purpose, 24" x 48", adj. height, as specified	_____	1 ea	\$_____	\$_____
2.	Table, multi-purpose, 30" x 48", adj. height, as specified	_____	1 ea	_____	_____
3.	Table, multi-purpose, <u>kidney-shaped</u> , 30" x 60", adj. height, as specified	_____	17 ea	_____	_____
TOTAL SUM BID - GROUP I					\$._____
<u>GROUP II - CLASSROOM FURNITURE - MISCELLANEOUS</u>					
4.	Chart and paper case, portable, 5 drawers, as specified:	_____	17 ea	_____	_____
<u>GROUP III - COMPUTER FURNITURE</u>					
5.	Data station, steel, w/wire management and two pull-out keyboard trays, 60"L x 24"W x 29"H as specified	_____	53 ea	_____	_____
6.	Printer stand, w/interior shelf, portable, 20"W x 20"D x 24-1/2"H as specified:	_____	19 ea	_____	_____
<u>GROUP IV - DINING FURNITURE</u>					
7.	Dining table, rollaway type w/benches attached (Color: white top/black frame) 8'L x 27"H as specified	_____	35 ea	_____	_____
<u>GROUP V - HEALTH ROOM FURNITURE</u>					
8.	Treatment cart, mobile, stainless steel work surface	_____	1 ea	_____	_____
<u>GROUP VI - LOUNGE FURNITURE</u>					
9.	Corner table, 27" square, as specified	_____	1 ea	_____	_____

Bidder _____

Item No.	Description	Manufacturer's Brand Name & No.	Est. Qty	Unit Price	Total Price
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GROUP VII - LIBRARY SHELVING

Bracket type, steel construction,
provided as itemized and as specified herein:

10. Shelving, sgl-faced, adj. shelves,
freestanding, 36"Wx12"Dx66"H,
as specified:

- a. Shelving unit, 4 adj.
shelves + 1 base shlf

_____ 8 ea _____

- b. Canopy top, steel,
36"W x 12"D

_____ 8 ea _____

- c. End panel, steel,
12"D x 78"H

_____ 16 ea _____

- d. Rear book stop,
36"W

_____ 40 ea _____

- e. Wire book support
for 12" shelf

_____ 32 ea _____

- f. Hook-on book
support, 9"H

_____ 8 ea _____

- g. Shelf label holder

_____ 40 ea _____

TOTAL SUM BID - ITEM NO. 10 \$ _____

GROUP VIII - OFFICE FURNITURE

11. Tables, conference type,
steel frame, 29"H,
as specified

- a. 42" round

_____ 2 ea \$ _____ \$ _____

- b. 30" x 36"

_____ 3 ea _____

- c. 36" x 84"

_____ 1 ea _____

TOTAL SUM BID - Item No. 11 \$ _____

12. Bookcase, steel, single face,
enclosed sides and back,
adj. shelves, open front,
36"W x 18"D x 84"H,
as specified:

_____ 11 ea _____

Bidder _____

Item No.	Description	Manufacturer's Brand Name & No.	Est. Qty	Unit Price	Total Price
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GROUP IX - MISCELLANEOUS

13.	Safe, fire-resistant, bolt down capability, under-counter type, 26"H x 18"W x 25"D as specified:	_____	1 ea	\$ _____	\$ _____
14.	Custom built storage cabinets, wood, natural finish, 60"W x 30"D x 30"H, as specified:	_____	12 ea	_____	_____

DELIVERY INFORMATION

TO: Waikele Elementary School
(new school in Waikele)

CONTACT: Mrs. Diane Matsuoka, Principal

PHONE: 685-1965 x208

DELIVERY DATE: June 24-26, 1998

**Note: School to start the first of July. Order need to
be expedited.

INSCRIPTION: STATE OF HAWAII
978-04-2018

Bidder _____

DELIVERY SCHEDULE

<u>Item No.</u>	<u>Description</u>	<u>Qty.</u>	<u>Delivery To:</u>
1	Table, 24x48	1	Room C103
2	Table, 30x48	1	Room D119
3	Table, kidney-shaped	1	each to Rooms D: 106, 107, 108, 109, 120, 121, 122, 123, 206, 207, 208, 209, 220, 221, 222, 223, 110
4	Chart and paper case	1	each to Rooms D: 106, 107, 108, 109, 120, 121, 122, 123, 206, 207, 208, 209, 220, 221, 222, 223, 110
5	Computer station 24x60	2 3	Room D110 each to Rooms D: 106, 107, 108, 109, 120, 121, 122, 123, 206, 207, 208, 209, 220, 221, 222, 223, 110
6	Printer stand	2 1	Room D210 each to Rooms D: 106, 107, 108, 109, 120, 121, 122, 123, 206, 207, 208, 209, 220, 221, 222, 223, 110
7	Dining table	35	Cafeteria
8	Treatment cart	1	Room A114
9	Corner table	1	Room D219
10	Library shelving	8	Temporary Library
11a	Table, 42" round	1	each to Rooms A103 and A104
11b	Table, 30x36	3	Room C115
11c	Table, 36x84	1	Room C111
12	Bookcase, 36x18x84	2 4 3	each to Rooms A111 and A120 Room C101 Room C131
13	Safe	1	Room A111
14	Storage cabinets	2 4	each to Rooms C116 and C216 each to Rooms C115 and C215

SPECIFICATIONS

Item No. 1 and 2

TABLE, RECTANGULAR, 24" x 48", ADJUSTABLE HEIGHT
(Virco 8773, Artco Bell or equal)

TABLE, RECTANGULAR, 30" x 48", ADJUSTABLE HEIGHT
(Virco 873048, Artco Bell or equal)

Specifications herein are for the multi-pupil rectangular tables, 24" x 48" and 30" x 48". Table units shall have heavy-duty, all-steel understructure, adjustable pedestal type leg supports and a plastic laminated flat top over thick particleboard core.

Detailed Specifications - Frame

1. Pedestal leg assemblies, including table top attachment channels shall be heavy duty steel construction, 16 gauge minimum.
2. Upper pedestal leg assembly shall consist of two vertical steel tubes (one on each side of table) welded to the attaching channels or mounting brackets of the table top.

Vertical leg tubes shall be welded to a 1-1/8" minimum diameter cross brace; cross brace shall be 16 gauge minimum; alternatively, cross brace may be 18 gauge minimum provided attaching channels or mounting brackets to table top are die formed "spider" type (angled inward) and constructed of steel, 14 gauge minimum.

3. Lower pedestal leg assembly shall consist of two vertical chrome tubes welded to two long horizontal chrome tubes.

Vertical chrome tubes shall (1) fit appropriately into the upper vertical tubes of the upper pedestal leg assembly and (2) shall be die formed at one-inch increments to receive 3/8" headless Allen set screw and/or hexhead bolt(s) for positive adjustment.

4. Each pedestal leg assembly shall be securely attached to table top through the attaching channel or mounting brackets at a minimum of six (6) points.

Adjustment

1. Pedestal leg supports shall adjust from 22" or less to 29" or more in one-inch increments.
2. Positive locking device shall consist of either a 3/8" diameter headless Allen set screw or hexhead bolt(s). Positive locking shall be accomplished by insertion of the set screw or hexhead bolt(s) through the adjustment increments of the upper leg assembly into the lower leg assembly and secured.

Table Top

1. Table top shall be made of particleboard core, 1" thick minimum 45# minimum density, or of hardwood equivalent, sealed on the top with thick high pressure laminated plastic, non-glare type.
2. Bottom of table top shall be sealed with a water-resistant type sheet backing of appropriate thickness for balanced construction.
3. Sides and edges of table top shall be carefully waxed and burnished for appearance and full protection or may have T-mold banding locked and secured in place from underside of the top.
4. Table top shall have radius corners for safety and shall be securely attached to the steel understructure support.

Finish

1. Table top shall be oak finished.
2. All metal shall be thoroughly cleaned and degreased, then phosphatised with rust-proof solution before finish is applied.
3. Steel understructure of table top, including upper pedestal leg assembly shall be enamel finished, either dark brown or black, using permanent type pigments, oven-baked to assure a hard, durable, adhesive finish.
4. Lower leg assembly may be chrome plated or baked enamel finish, but if baked enamel, color shall be the same as that used for the rest of the table unit.

Glides/Levelers

1. Glides or levelers shall be included on each horizontal foot/base leg assembly.
2. Glides or levelers shall be approximately 1-1/4" diameter with threaded stems allowing for height adjustment and compensation for uneven floors. (*NOTE: Any alternative method of pedestal leg attachment or construction may be acceptable provide however such alternative method is found to be equal to or better than the method specified herein. The State reserves the right to determine comparability and acceptability of the alternatives and its decision shall be final.)

Item No. 3

TABLE, KIDNEY-SHAPED, 72" X 48", ADJUSTABLE HEIGHT
(Virco 4962, or equal)

Table shall consist of 72" x 48" kidney-shaped top supported by four (4) steel tubular-type legs attached to understructure of table top at four (4) separate points equal distance from one another to provide sufficient structural strength and stability to the entire table unit.

Table height shall be adjustable from 22" or less to 29" or more in one-inch (1") increments with a positive locking device.

Detailed Specifications - Table Top

1. Top shall be constructed of minimum 1" thick particleboard core, 45# minimum density, or hardwood equivalent.
2. Top shall have high pressure plastic laminate seal, non-glare type, on surface.
3. Bottom of table top shall be sealed with an appropriately thick water-resistant type backing sheet to provide balanced construction.
4. Sides and edges of top shall be carefully waxed and burnished for appearance and full protection or may have T-mold banding locked and secured in place from the underside of the top.
5. Table top shall be oak finished.

*Supports

1. Table unit shall consist of four (4) heavy gauge tubular steel adjustable swaged legs.
2. Each leg shall be attached to table top by a minimum 1/8" thick steel plate bracket, die formed to receive leg plate.

3. Each plate bracket shall be attached to table top by a minimum total of six (6) round-head sheet metal screws approximately 5/8" diameter.
4. Each leg plate shall be fitted into plate bracket and held in position by round-head sheet metal screws of size not less than 3/4" diameter.
5. Each leg of table unit shall have a steel support brace.
6. Legs shall be made from tubular steel; upper legs 1-1/8" minimum diameter, lower legs 1" minimum diameter (lower legs to insert into upper legs for height adjustment).
7. Each lower leg section shall have holes at one inch increments to provide for positive adjustment at each height with 3/8" diameter headless Allen set screws or nut and 1/2" bolt clamps. (*Note: Any alternative supports and/or method of attachment or construction of leg units must provide secure and sway-free support to table unit and must be specifically approved in advance of bid opening.)

Finish

1. All metal shall be enamel finished, either dark brown or black, thoroughly cleaned and degreased, then phosphatised with rust-proof solution before the enamel is applied.
2. Finish shall employ permanent type pigments, oven-baked to assure a hard, durable, adhesive finish.
3. Lower portion of leg unit may be chrome-plated or baked-enamel, but if baked-enamel, color shall be the same as that used for the rest of the table unit's understructure.

Glides

1. Legs shall be equipped with four (4) approximately 1-1/4" diameter glides.
2. Glides provided shall allow for leveling adjustment to compensate for uneven floors.

Item No, 4

CHART AND PAPER CASE, PORTABLE, WOOD (Virco 2325 or equal)

Chart and paper case provided shall be constructed of 3/4" thick particleboard surfaced with thermofused melamine plastic on both sides. All corners are rounded for safety. Edges are protected with a vinyl T-mold banding. Frame shall be all-welded for unitized strength, 16-gauge minimum. Four large flathead bolts shall attach each panel to the frame with aircraft-type locking nuts that will not work loose. Screws are also inserted through the steel frame and into the panel to securely attach all edges. Unit shall have five drawers formed from 20-gauge, cold-rolled steel with edges folded over safety. Drawer faces shall be 3/4" particleboard surfaced with thermofused melamine with a T-mold banded edge. Drawer faces shall attach to steel drawers with screws. Drawers shall glide on full-cradle suspensions with steel ball bearings. Handles on drawers shall be recessed. Unit shall be portable with four-5" super heavy duty casters, bolted through the unitized frame. Front two casters shall be locking type. Approximate dimensions: unit - 48"W x 28"D x 36"H, drawer - 44-1/8"W x 24-1/2"D x 3-7/8"H. Powder coat frame finish. Exterior finish: Medium Oak.

Item No. 5

COMPUTER TABLE, STEEL, ADJUSTABLE HEIGHT
(Virco Future Access Series #87PF2460, or equal)

Approximate dimensions: 24"W x 60"L

Computer table provided shall be steel construction, w/grommet, wire management, adjustable legs with two pull-out keyboard trays.

Work Surface: 1-1/8" thick construction featuring high-pressure plastic laminate top surface, solid particleboard core and a laminated backing sheet. Rectangular top have at least one tubular steel stiffener mounted underneath to help support the weight of computer equipment.

Edge Treatment: Tables have laminate formed over a radiused particle board core to provide an edge with a soft, contemporary look. Tops have a 3 mil. PVC edge treatment on joining edges to provide a tight, "gap free" connection with other tables.

Leg Structure: Height adjusts from 22" to 30" in one-inch increments to accommodate various class levels. Cantilevered T-leg design gives students ample uninhibited leg movement beneath the top. Legs are connected together and reinforced with a steel cross-brace. Foot tubes have adjustable glides for leveling.

Wire Management: Grommet(s) are provided to bring cables through the desk top and into a large Wire Management Panel mounted underneath the work top. This panel provides a through so that cables can be stowed or passed horizontally through ports to network with other tables. In addition, this panel provides a location to store a surge protector/outlet strip.

Keyboard Mouse Tray: Tray shall support a computer keyboard and mouse side-by-side on the same plane for wrist-neutral keying and mousing. Tray shall have a radiused and formed laminate edge. Keyboard shall be able to lock into place when pulled out.

Item No. 6

PRINTER STAND, STEEL, PORTABLE
(Bretford FC2020-GM, or equal)

Printer stand provided shall be steel construction, with full-width interior shelf and four 2" hidden casters. Approximate dimensions: 20"W x 20"D x 24-1/2"H. Finish: gray.

Item No. 7

ROLLAWAY TABLE BENCH UNITS, 8" long
(Sico, Mesa/Hamilton Industries, Krueger, Virco, or equal)

Table bench unit shall be rollaway type 8 feet long by approximately 52" wide, 27" or 29" high, as specified on the attached Offer Form page(s).

Detailed Specifications

1. Table frame shall be built of heavy gauge structural steel, electric arc-welded.
2. Entire understructure shall be completely unitized and self-supporting.
3. Tops and benches shall be solely use surfaces, and shall not be used as structural or operating parts of the table or benches.
4. Table unit shall open or close from the center of the table and shall be assisted by steel torsion bars or pneumatic type lifts.

Items No. 10

SHELVING, BRACKET TYPE, STEEL CONSTRUCTION

(InterRoyal, Library Bureau, Republic Steel, Borroughs, Estey, MJ Industries, or equal)

1. General: Metal book stacks shall be single face or double face, as specified, free-standing bracket type. Sheet steel shall be cold-rolled furniture stock, gauges as hereinafter specified. Assembly screws shall be oval head Phillips type and plated. 19-gauge carbon steel will be acceptable for shelves only.
2. Upright Columns shall be one-piece or two-piece channel shapes with stiffened flanges not less than 2" x 1-3/16" in cross dimensions of 16-gauge material with not less than 8 right angle bends. Each upright shall have two rows of perforated slots on opposite sides spaced not more than 1/2" apart horizontally. Slots shall be 1" on center vertically. Columns shall be spaced 36" on center and of height shown on the proposal page. Welded frames to insure horizontal rigidity shall be acceptable in lieu of upright columns.
3. Base Brackets shall extend in one piece, on both sides of the double face units, to the opposite face. They shall extend 1" to the rear of the uprights. The brackets shall fit snugly around the upright to provide a maximum support and safety. The parts shall be bolted securely in a recessed manner. The brackets shall have vertical plates not less than 10" high which shall match the shelving. Baseplates shall have a rubber pad to prevent lateral movement. Brackets shall be 16-gauge minimum.
4. Bottom Channels shall be one piece 16-gauge 2" wide formed to engage the base bracket. The channel sides shall form a filler for the shelf back and allow removal of any section. Channels shall be the length of one section and not continuous. If welded frames are utilized in lieu of upright columns, bottom channels shall be one-piece, 16-gauge, 1" x 1-3/4" cross dimension welded to unit frame.
5. Top Channels shall be one-piece 16-gauge 2-1/8" wide to tie the upright. Channel shall be attached to each upright with a bolt and an acorn nut. If welded frames are utilized in lieu of upright columns, top channels shall be one-piece, 16-gauge, 1" x 2-1/2" cross dimension, welded to unit frame.
6. Bracing shall be diagonal of 1/4" diameter rod which can be installed through the base assembly and the top channel, or between the uprights. Adjustment shall be made by means of a nut or turnbuckle. There shall be one pair of braces for not more than 9' of double face shelving and an additional pair for every third addition section or fraction thereof. Bracing will not be required for welded frame.
7. Shelf Brackets for the adjustable shelves shall be 16-gauge, same depth as the shelf and shall extend 6-1/4" above the shelf. Front and top edges shall be flanged and smoothly rounded. Shelf brackets shall be J-fold type to support full depth of shelf, have two hooks at the top and a lug at the bottom which shall serve to prevent accidental dislodgement.
8. Adjustable Shelves shall be one piece 18-gauge cold rolled steel with 35-1/2" long between brackets with three 90 bends box formed to give a 13/16" at front and back, and ends turned down 7/8" to engage brackets. Nominal depth shall be from center of column to face of shelf with actual depth 1" less than the nominal. shelf shall be constructed to support a uniform load of 40 pounds per square foot with a deflection of 3/16" or less. Nominal depth of shelves shall be 12".

Provide the following number of adjustable shelves for each 3 foot unit:

<u>Height</u>	<u>No. of Adjustable Shelves Required</u>
66 in.	4

9. Base Shelf shall be one piece 18-gauge cold rolled steel or 19-gauge carbon steel and similar to the adjustable shelf, but shall include a base strip. Strip shall have a 1" return top and bottom. Shelf and base strip shall attach to the base brackets with concealed fasteners. Height of shelf and base shall be 3" to 4". A 1-1/2" x 3/8" sheet metal height adjustment strip (and attaching screws), as wide as and finished as for the shelving shall also be provided, if necessary. 20-gauge steel, 3" high with return stiffening flange and hooks for engaging upright column slots shall be provided.
10. End Panels shall be one piece and 19-gauge minimum, installed at all exposed ends. The panel shall extend the full width of the section, including the base, and the full height. Panel shall be flush with a 3/4" radius return on the exposed edges or 1-1/2" square frame. Return shall be not less than 3" parallel to the face. Panel shall have stiffener flanges at top and bottom. Overall thickness shall be 1-1/2" to 2".
11. Finish and Color: The finish of the metal work shall be of the very highest grade. Each part shall be prepared for painting by a 5-stage cleaning and phosphatizing process known as Bonderizing. After passing through a dry-off oven, a finish coat of premium semi-gloss baking enamel shall be applied and baked at high temperature. Final finish shall be a minimum of 1.0 mil. Color shall be one color selected from the manufacturer's standard color chart by the States.
12. Canopy Top: All units shall have canopy top, standard with manufacturers. Tops for all units up to 42-inches high shall be 18-gauge and in one piece, including the area over the columns.
13. Closed Backs shall be 22-gauge steel minimum punched on both vertical edges for bolting to upright columns. All single-face units not along wall shall have enclosed backs.
14. Label Holders shall be clip type to be secured to the face of the shelf without tools. Material shall be of aluminum, steel or polyotheline. Holders shall be furnished one for each adjustable shelf.
15. Book Supports shall be wire book supports and hook-on book supports.
 - (a) Wire book supports shall be cadmium-plated, removable, and made for insertion into shelf flanges. One required for each adjustable shelf.
 - (b) Hook-on book supports shall be 9" high, 18-gauge, same finish and color as shelves. One required for each top shelf since wire book support cannot be inserted into canopy flange, unless wire book support can be inserted into canopy in which case wire book support can be used in lieu of hook-on book support. Contact surface with shelf shall be provided with buffer material to prevent scraping.
16. Rear book stop shall be installed on all standard adjustable shelves and base shelf. Book stops shall be 20 ga., approximately 1/2" x 1 1/8" with four 90 bends. Book stops shall be hooked to the perforated slots of the upright columns or attached to the shelf bracket. A rear book stop shall also be installed on the base shelf unless it has a back of its own.

17. Divider shelves, when specified on proposal page, shall be installed as follows:

The number of divider shelves and their depth shall be the same as for one 3-foot unit of standard shelves. Each divider shelf shall have 5 plate dividers, 6" high made of 20-gauge steel minimum.

INSTALLATION

All components shall be erected in strict accordance with manufacturer's instructions. All parts shall be securely screwed and bolted tight, true to line, level and plumb with all shelving placed in correct operating condition. For metal bookshelving the height of the adjustment strip shall be moved as necessary to cover the gap between the baseplate and floor due to any out-of-level condition of the latter. Where single-face shelves are free standing, horizontal steel braces primed and painted to match the shelving shall be provided at the top of each post to tie the shelves to adjacent shelves or to the nearest wall.

Item No. 11

TABLE, RECTANGULAR OR ROUND, WITH T-BASE
(Krueger Barron Series, or equal)

Table unit shall consist of an all steel pedestal base understructure, four-prong type, and a plastic laminate finished flat top over a solid particleboard core.

Specifications shall cover the following dimensions:

Approximate Overall Dimensions:

Rectangular shaped:

30"W x 36"D x 29"H or 32-1/4"H
36"W x 84"D x 29"H or 32-1/4"H

Round shaped:

42" dia. x 29"H

When specified on the Offer Form page(s), table unit shall have a 31" clearance only from floor to table top to accommodate wheelchair usage.

Detailed Specifications - Table Top

1. Table top shall be constructed of solid core 1-1/4" thick high-density particleboard.
2. Top surface shall be sealed with thick high-pressure plastic laminate. Bottom of table top shall be sealed with a water-resistant backing sheet for sealing out moisture and providing a balanced construction to the table top.
3. Table top shall be self-edged, 1-1/4" thick minimum with square corners.

Pedestal Base

1. T-base shall be all steel construction, 14-gauge minimum.
2. T-base shall be seamless tubular steel design with a minimum 3" diameter column on a T-base type tubular steel base. Column and base connection shall be all-welded construction, ground and polished smooth, forming a single, rigid, unitized structure. Bolt together assembly shall not be acceptable.

Round table T-base shall be constructed of two (2) 1-3/4" round tubular steel feet.

3. Column connection to T-base shall be all welded construction, ground and polished smooth, forming a single, rigid, unitized structure, measuring 29" or 31" high from floor to table top.

At the top, column shall be securely bolted a solid steel plate, which shall in turn be securely fastened to the table top.

4. Ends of tubular steel feet shall be capped with finished steel plugs brazed in place, ground and polished smooth.
5. Adjustable glides, rubber cushioned, non-marring, case-hardened polyethylene type shall be secured to each pedestal base foot.

Finish

1. All metal finish on frame shall be thoroughly cleaned and degreased, then phosphatized with rust-proof solution before the enamel is applied. The finish shall employ permanent type pigments, oven-baked to assure a hard, durable adhesive finish. Finish shall be epoxy powder coat.

Item No. 12

BOOKCASE, STEEL

(InterRoyal-Deluxe Series, Holga 900 series, Borroughs, or equal)

Bidder is cautioned that the series listed are general and that the exact manufacturer brand and model number for each item bid must be specified appropriate on the Offer Form pages.

Detailed Specifications

1. Bookcases shall be open-front, free-standing units available in heights, widths and depths specified on the Offer Form page(s).
2. Units shall be constructed of top quality furniture steel of sufficiently heavy gauge reinforced by adequate forms and bends to provide rigidity.
3. End panels shall have double wall construction. Units may have single wall constructed end panels provided vertical steel uprights or similar type of steel reinforcements are secured at all corners for added strength and rigidity to the case frame. Uprights shall be 20 gauge minimum.
4. Inner face of vertical end panels shall be furnished with slots for adjustment of shelves at not more than 1-1/2" intervals.
5. Units shall be provided with a suitable locking device for holding shelves in place.
6. Shelves shall be steel construction, 20 gauge minimum, capable of supporting distributed load of approximately 40 lbs. per sq. ft. without perceptible sag at mid point. Front, rear and ends of shelves shall be strengthened with flange return formation.
7. Top plate of bookcase shall be formed with a flange formation secured to back and sides and a return flange formed on the front face for additional strength (a slight overhang permitted).
8. Bookcase front shall be provided with a maximum 3" kickplate at the bottom front.
9. Back panels shall be constructed of one-piece or two-piece sheet steel, 20 gauge minimum. Alternately, if vertical uprights used in construction are 20 gauge minimum, back panels at 24 gauge minimum shall be acceptable.
10. Finish of all parts shall be baked enamel.

Item No. 13

SAFE, UNDER-COUNTER TYPE, FIRE-RESISTANT
(Sentry Model 6530, or equal)

Safe provided shall be under-counter type, fire resistant with adjustable interior shelf. Includes 4-live locking bolts, 3-number combination and punch-resistant dial. Bolt down capability. 5-year warranty. Dove gray finish. Approximate dimensions: 26"H x 18"W x 25"D.

Item No. 14

STORAGE CABINET, TWO ADJUSTABLE SHELVES, CUSTOM BUILT, PLYWOOD

Approximate dimensions: 30"W x 60"L x 30"H

Storage cabinet with two adjustable shelves provided shall be custom built type, preservative treated 3/4" minimum 5-ply board of balanced construction, factory-bonded, plywood. Exposed exterior vertical surfaces shall be finished high-pressure laminate, VG28 minimum. Top of cabinet shall be surfaced with high pressure laminate so it may used as a writing surface. Interior vertical surfaces shall be heavy gauge high pressure white laminate plastic balancing sheet CL20. All exposed cabinet and shelf edges shall have heavy pvc banding. Banding to be applied waterproof hot melt adhesive, machined and profiled for full coverage of edges. Adhesive for laminate shall not affect treated wood and resistant to delamination. Hinges shall be concealed type, all steel construction, self-closing with 3 way independent screw action adjustment, 170 degree opening. Door pulls to be wire pull, 5/16" solid brass, satin chrome finish. Cabinet shall have two 3/4" minimum adjustable shelves, surfaced with high pressure white laminate plastic balancing sheet. Adjustable shelf clip shall adjust at 1" increment and tracks for clips shall be flush to the interior surface of the cabinet. Cabinet face may be of one color with the rest of the cabinet another. Base of cabinet shall be 4" high.

Bidder shall submit shop drawings of fabrication of cabinets along samples of 6 wood and 21 solid colors of high-pressure laminate. Drawings shall clearly indicate materials, dimensions, hardware and other accessories.

SPECIAL PROVISIONS

SCOPE

The furnishing and delivering of furniture and equipment to Waikele Elementary School, First Increment, specified herein shall be subject to these Special Provisions, the attached Specifications, and the General Terms and Conditions, dated September 1, 1995 and included by reference. Copies of the General Terms and Conditions are available at the State Procurement Office, Room 416, 1151 Punchbowl Street, Honolulu, Hawaii 96813, the DAGS District Offices on the Island of Hawaii, Maui and Kauai and on the Internet at <http://www.state.hi.us>.

BIDDER QUALIFICATION

Bidder shall have Hawaii licensed dealership in the State of Hawaii or manufacturer's representative residing in the State of Hawaii with warehousing and storage facility to stock parts and service personnel to deliver and perform adjustment and repair of products provided herein. Failure to maintain this specified building facility throughout the contract period shall be sufficient grounds for termination of contract.

BIDDER'S AUTHORITY TO BID

The State will not participate in determinations regarding a bidder's authority to sell a product. If there is a question or doubt regarding a bidder's right or ability to obtain and sell a product, the bidder should resolve that question prior to submitting a bid. If a bidder offers a product that meets specifications and is acceptable and the price submitted is the lowest price bid, the contract will be awarded to that bidder and Contractor will be obliged to enter into the contract and furnish the required performance bond.

BID PREPARATION

Offeror Form, Page OF-1. Offeror is requested to submit its offer using offeror's exact legal name as registered with the Department of Commerce and Consumer Affairs, if applicable; and to indicate exact legal name in the appropriate space on Offer Form, page OF-1. Failure to do so may delay proper execution of the contract.

Offeror's authorized signature shall be an original signature in ink. If Offer Form, page OF-2, is unsigned or the affixed signature is a facsimile or a photocopy, the offer shall be automatically rejected unless accompanied by other material, containing an original signature, indicating the offeror's intent to be bound.

Bid Price. Unit price shall be all-inclusive, based on the following:

1. All applicable taxes, manufacturer and freight costs, and any other cost required to furnish product(s) as specified herein;
2. Delivery of product(s) to the destination specified on the purchase order(s), completely assembled, adjusted, and in place as directed;
3. Removal of all packaging debris and wrappings after delivery and installation.

Tax Clearance. An **original or certified copy** of a tax clearance certificate issued by the Hawaii State Department of Taxation (DOTAX) and the Internal Revenue Service (IRS) must be submitted with offeror's sealed offer by the due date and time.

The tax clearances from DOTAX and IRS shall be obtained on the attached one-page, two-sided **Tax Clearance Application (Form A-6, Rev.1998)** which is accompanied by Instructions that offerors should carefully read. Effective March 1, 1998, only this revised Form A-6 will be accepted by DOTAX and IRS.

Out-of-state offerors should mail their application to DOTAX's Oahu District Office.

Effective 12/1/97 tax clearance certificates are valid for a **six-month** (not 180 day) period beginning on the later dated DOTAX or IRS approval stamp. For example, a 12/15/97 certificate is valid through 6/15/97.

The tax clearance submitted with the sealed offer must be valid on the solicitation's legal ad date or any date thereafter up to the offer due date. A valid tax clearance received with the offer will remain valid for the contract award.

For the purpose of this solicitation the State Procurement Office will accept the attached completed SPO Form TEMP B, "Certification for Tax Clearance" in place of the DOTAX Form A-6 (Rev.1998), if offeror is unable to obtain a tax clearance certificate in time for submittal with the sealed offer. However, the successful offeror is required to submit a tax clearance certificate prior to award.

NOTE: The above tax clearance requirement is in addition to the existing requirement for final payment. Refer to the special provisions on INVOICING below for information on the tax clearance requirement for final payment.

Tax Liability. Work to be performed under this solicitation is a business activity taxable under Chapter 237, Hawaii Revised Statutes (HRS), and if applicable, taxable under Chapter 238, HRS. Vendors are advised that they are liable for the Hawaii General Excise tax (GET) rate. If, however, an offeror is a person exempt by the HRS from paying the GET and therefore not liable for the taxes on this solicitation, offeror shall state its tax exempt status and cite the HRS chapter or section allowing the exemption.

Specifications. The intent of the specifications is to specify high grade quality equipment. It is not the State's intent to exclude or limit the products of any responsible manufacturer, if such products are equal or better in every respect to those specified herein.

Modifications. Bidder shall note any modification(s) next to manufacturer's brand name and model number or on a separate sheet attached to bid submittal whenever manufacturer must make any modification(s) to its standard product(s), as listed in manufacturer's brochure/literature, in order for product offered to meet specifications attached hereto. Failure to indicate the modification(s) with the bid submittal when and where appropriate, may be cause for rejection of bid.

Acceptance or Alternative or Modified Furniture and/or Equipment. The burden of proof as to the comparative quality and suitability of alternative or modified furniture and/or equipment, shall be upon the bidder. Therefore, if and when requested, bidder shall, at his own expense, within five (5) working days from date of State's request furnish any materials, brochures, specifications, information and/or samples of item(s) being considered for award. Failure to do so shall be sufficient grounds for rejection of bid. Such information, brochures, specifications, materials and/or sample(s) must verify that item(s) bid do meet specifications cited. The State will be the sole judge as to the comparative quality and suitability of alternative and/or modified furniture and/or equipment, and its decision will be final.

Model Numbers. Where model numbers are specified in this bid solicitation, it is the intent to establish the degree of quality required for this project. However, where series numbers are referred to and the arrangement of units is indicated on the drawings, the series number shall be understood to include all sub-numbered items, as well as all appurtenances, to complete the arrangement shown. It is also intended that where model numbers are specified, the items shall be modified at the factory, if necessary, to conform to the specifications. A list of all required factory modifications shall be submitted with bidder's response to this IFB.

Item Descriptions. All descriptions included herein are general and it shall be understood that all accessories, fasteners, anchorage devices, protective finishes, trim pieces and the like for complete installations shall be provided. The Contractor shall submit a bid that is completely workable without the necessity to add additional items after submission of the bid.

METHOD OF AWARD

Award(s), if any, will be made to the lowest responsive and responsible bidder(s) on an individual item number basis or when requested, on a total sum bid basis. Bidder must bid on all items or sub-items within an award group in order to be considered for that award.

EXECUTION OF CONTRACT

For contract award totaling \$25,000 or more, the State shall forward a formal contract to the successful offeror for execution. The contract shall be signed by the successful vendor and returned within ten (10) days after receipt by the vendor as specified on Section 3.3 of the General Terms and Conditions. No performance or payment bond is required. Upon execution of the contract, Notice to Proceed shall be issued.

No work is to be undertaken by the Contractor prior to the commencement date specified on the Notice to Proceed. The State of Hawaii is not liable for any work, contract, costs, expenses, loss of profits, or any damages whatsoever incurred by the Contractor prior to official starting date.

INSCRIPTION

Inscription shall be stamped or stenciled with non-erasable ink or paint on each piece of furniture delivered under these specifications. The size of lettering shall be 1/2" block and the inscription placed on an inconspicuous but not concealed surface, of each piece of furniture.

The exact inscription label is located on OFFER FORM page OF-4.

MANUFACTURER'S BROCHURES AND COLOR CHARTS

Contractor shall submit manufacturer's brochures and standard color charts to the State upon request and at no additional charge.

Color selection shall be as stated in the Offer Form pages or at time of award.

Upon award of item(s), the Contractor shall be required to contacted the appropriate school within seven (7) days from receipt of award to determine color selection. Failure of the Contractor to contact school regarding color selection, which results in an extended delivery period, in considered unacceptable. The State Procurement Office will not grant a delivery extension to the Contractor in this situation.

QUANTITIES

At the time of award, the number of units per item number may be increased by not more than 20% and provided that the increase is mutually agreed upon between the Contractor and the State at the same unit price and with all terms and conditions remaining the same.

DELIVERY AND INVOICE

The delivery date shall be **June 24-26, 1998**. Contractor is advised to contact the DAGS, Inspection Branch, telephone (808)586-0397 for more accurate information on this project.

Items awarded shall be delivered, completely assembled, and put in place as directed. Contractor shall contact the State at least two (2) days before delivery for specific instructions. Items awarded shall not be delivered to destination without prior approval.

Delivery receipt(s) showing the bid number, D.A.G.S. job number, purchase order or contract number, signed and dated by State personnel, and original plus three (3) copies of invoice(s) shall be forwarded to Department of Accounting and General Services, Inspection Branch.

A tax clearance certificate must accompany the invoice for final payment and shall be an original or certified copy, not over two-months old.

Contractor shall retain the responsibility for such furniture and equipment until such time as the furniture and/or equipment is delivered, installed and accepted by the State. If storage is required beyond the specified delivery date, the State shall reimburse the contractor provided that the contractor notifies the State at least ten (10) working days prior to the date the expenses are to be incurred and provided that he obtains approval of the daily rate for all expenses incurred for such storage.

DELIVERY EXTENSION

Contractor shall complete delivery within the time allowed in the contract. If Contractor fails to deliver within the time allowed, liquidated damages as specified herein shall apply.

If delivery extension is required beyond June 30, 1998 as a result of delays to building completion and acceptance, Contractor will receive notice from the State of such delay and the new delivery date.

See ADDITIONS AND EXCEPTION TO THE GENERAL TERMS AND CONDITIONS, Excuse for nonperformance or delay performance, for additional explanation.

Contractor shall retain the responsibility for such furniture and equipment until such time as the furniture and/or equipment is delivered, installed and accepted by the State. If storage is required beyond the specified delivery date, the State shall reimburse the contractor provided that the contractor notifies the State at least ten (10) working days prior to the date the expenses are to be incurred and provided that he obtains approval of the daily rate for all expenses incurred for such storage.

LIQUIDATED DAMAGES

Refer to Section 6.12 of the General Terms and Conditions. Liquidated damages is fixed at the sum of TWENTY-FIVE DOLLARS (\$25.00) for each and every calendar day the Contractor delays in the completion of any item of this contract after the required date of said completion.

PAYMENT

Section 103-10, HRS, provides that the State shall have thirty (30) calendar days after receipt of invoice or satisfactory delivery and acceptance of merchandise to make payment. For this reason, the State will reject any bid submitted with a condition requiring payment within a shorter period. Further, the State will reject any bid submitted with a condition requiring interest payments greater than that allowed by Section 103-10, HRS, as amended.

The State will not recognize any requirement established by the Contractor and communicated to the State after award of the contract, which requires payment within a shorter period or interest payment not in conformation with statute.

QUALITY OF FURNITURE

All furniture furnished and equipment under these specifications shall be new and of the best quality of their respective kind. They shall be free from defects which may render them unfit for use. Damaged or rejected items must be immediately removed from the site and replaced with items of the quality required by these specifications.

Failure to replace or to remove any rejected item shall not relieve the Contractor from the responsibility imposed upon him by the contract. No payment, whether partial or final, shall be construed to be an acceptance of defective work.

The State, may, at any time, by written order, stop work or delivery of specific items of furniture or equipment not conforming to these specifications. Such stop order shall not relieve the Contractor if his obligation to complete his contract within the contract time limits, nor shall it in any way terminate, cancel or abrogate the contract or any part thereof.

Finish. All finish shall be done at the factory. No field finishing shall be permitted except slight retouching to leave material in new workmanship like manner. All materials of every description shall show no traces of machine or mill marks. All materials for finishing shall be the best of their respective kinds.

WARRANTY

Equipment furnished shall be guaranteed by the Contractor for a minimum period of one year from date of acceptance or as guaranteed by the factory, whichever is longer, against warping, buckling, cracking, or other defects resulting from the use of defective or inferior materials or from negligent workmanship; or against all design and manufacturing defects.

During the warranty period, Contractor shall replace and/or repair any defective workmanship and/or material at no cost to the State, including but not limited to parts, labor and all travel costs, provided such defects are not due to abuse or negligence on the part of the State.

ADDITIONS AND EXCEPTIONS TO THE GENERAL TERMS AND CONDITIONS

Approvals. Any agreement arising out of this offer is subject to the approval of the Department of the Attorney General as to form, and to all further approvals, including the approval of the Governor, required by statute, regulation, rule, order, or other directive.

Cancellation of Solicitations and Rejection of Offers. The solicitation may be cancelled or the offers may be rejected, in whole or in part, when in the best interest of the purchasing agency, as provided in Sections 3-122-95 through 3-122-97, Hawaii Administrative Rules.

Provisions from the General Terms and Conditions Not Applicable. Sections 2.11 and 2.14 of the General Terms and Conditions which apply specifically to the Request for Proposals method of source selection are not applicable to Invitation for Bids. Also Sections 2.10 and 2.13 which apply specifically to the Invitation for Bids method of source selection are not applicable to Requests for Proposals.

Records Retention. The Contractor and any subcontractors shall maintain the books and records that relate to the Agreement and any cost or pricing data for three (3) years from the date of final payment under the Agreement.

Preparation of Offer. General Terms and Conditions Section 2.5, paragraph four, is rescinded and replaced with the following:

"An offeror may submit only one offer in response to a solicitation. If an offeror submits more than one offer in response to a solicitation, then all such offers shall be rejected. Similarly, an offeror may submit only one offer for each line item (if any) of a solicitation. If an offeror submits more than one offer per line item, then all offers for that line item shall be rejected."

Preference for Hawaii Products. General Terms and Conditions Section 3.1(B), paragraphs one and two only are rescinded and replaced with the following: "A purchasing agency shall review all specifications in a bid or proposal for purchase from the Hawaii products list where these products are available; provided that the products: Meet the minimum specifications and the selling price f.o.b. jobsite; unloaded, including applicable general excise tax and use tax, does not exceed the lowest delivered price in Hawaii f.o.b. jobsite; and unloaded, including applicable general excise tax and use tax, does not exceed the lowest delivered price of a similar non-Hawaii product by more than: three per cent where class I Hawaii products are involved; five per cent where class II Hawaii products are involved; or ten per cent where class III Hawaii products are involved.

All persons submitting bids or proposals to claim Hawaii products preference shall designate in their bids which individual product and its price is to be supplied as a Hawaii product.

Where a bid or proposal contains both Hawaii and non-Hawaii products, then for the purpose of selecting the lowest bid or purchase price only, the price bid or offered for a Hawaii product item shall be decreased by subtracting therefrom: three per cent, five per cent, or ten per cent for the class I, class II, or class III Hawaii product items bid or offered, respectively. The lowest total bid or proposal, taking the preference into consideration, shall be awarded the contract unless the bid or offer provides for additional award criteria. The contract amount of any contract awarded, however, shall be the amount of the bid or price offered, exclusive of the preferences."

Printing Preference. General Terms and Conditions Section 3.1(C), paragraphs one and two are rescinded and replaced with the following: "All bids or proposals submitted for a printing, binding, or stationery contract in which all work will be performed in-state, including all preparatory work, presswork, bindery work, and any other production-related work shall receive a fifteen per cent preference for purposes of bid or proposal evaluation.

Where bids or proposals are for work performed in-state and out-of-state, then for the purpose of selecting the lowest bid or evaluating proposals submitted only, the amount bid or proposed for work performed out-of-state shall be increased by fifteen per cent. The lowest total offer, taking the preference into consideration, shall be awarded the contract unless the solicitation provides for additional award criteria. The contract amount awarded, however, shall be the amount of the price offered, exclusive of the preference."

ADDITIONS AND EXCEPTIONS TO THE GENERAL TERMS AND CONDITIONS continued:

Bond Forms. The bond forms, Exhibits B through H, are replaced by the forms issued by the Procurement Policy Board Directive No. 1997-01, dated November 12, 1997, included herein by reference and made a part hereof. Copies of the bond forms are available at the State Procurement Office, 1151 Punchbowl Street, Room 416, Honolulu, Hawaii 96813.

Excuse for nonperformance or delay performance. The following supersedes the provisions of the General Terms and Conditions, Section 6.11(D):

"Except with respect to defaults of subcontractors, the contractor shall not be in default by reason of any failure in performance of this contract in accordance with its terms, if the contractor has notified the procurement officer within fifteen days after the cause of the delay and the failure arises out of causes including but not limited to the following: acts of God; acts of the public enemy; acts of the State and any other governmental body in its sovereign or contractual capacity; fires; floods; epidemics; quarantine restrictions; strikes or other labor disputes; freight embargoes; or unusually severe weather. If the failure to perform is caused by the failure of a subcontractor to perform or to make progress, and if the failure arises out of causes similar to those set forth above, the contractor shall not be deemed to be in default, unless the goods or services to be furnished by the subcontractor were obtainable from other sources in sufficient time to permit the contractor to meet the contract requirements. Upon request of the contractor, the procurement officer shall ascertain the facts and extent of the failure, and, if the officer determines that any failure to perform was occasioned by any one or more of the excusable causes, and that, but for the excusable cause, the contractor's progress and performance would have met the terms of the contract, the delivery schedule shall be revised accordingly, subject to the right of the State under the clause entitled in fixed-price contracts, 'Termination for Convenience' and in cost-reimbursement contracts, 'Termination'. As used in this paragraph, the term 'subcontractor' means subcontractor at any tier.